



7 Things to Make Your Resume Rememberable

1. Add keywords in your previous job description(s) that match the words in the job posting.
2. Make a 'relevant experience' section of your resume. Select 1-2 of your previous jobs that match the job you are applying to.
3. Remove the objective statement. It ends up taking up space and doesn't add much to a resume.
4. Answer these 3 questions in your resume bullet points. Make it short but concise.
 - a. What did you do?
 - b. Why did you do it?
 - c. What was the result?
5. Include volunteer work. This shows you are involved in your community. It helps to add this if you don't have a ton of work experience.
6. Tailor your resume to each job you are applying for. Don't just send in the same one every time.
7. Make sure all spelling and grammar are correct. Ensure the format flows and there are no random spaces.

Every Search is a *Custom Search*